The Embassy of Brunei Darussalam in Washington DC would like to announce a job vacancy for the following full time position:

**Driver**

**Key Responsibilities:**

- Drive official vehicles as required/instructed;
- Willingness to work during the weekends, public holidays and after office hours;
- Perform daily cleaning and maintenance checks prior to and after use;
- Ensure safety of vehicle and passenger while on duty;
- Perform duties as and when directed from time to time;

**Required qualifications and Experience:**

- Possess valid US Driver’s License;
- Minimum High School qualification;
- Must be familiar with the DC metropolitan area, Northern Virginia, Maryland and nearby states;
- Excellent time management, flexible, reliable and good interpersonal skills;
- Minimum five (5) years work experience;
- Good communication skills including spoken and written English.

Letter of application should be submitted to the Embassy of Brunei Darussalam in Washington, D.C. accompanied by a resume, references and a recent photo of the applicant. Proof of citizenship or residency (copy of passport and/or visa) should also be submitted.

**Letter of the application should be addressed to following address no later than March 31st 2020:**

Third Secretary  
The Embassy of Brunei Darussalam  
3520 International Ct, NW  
Washington DC 20008  
United States of America  
Email: jobs@bruneiembassy.org