

Village of Liverpool  
Regular Meeting  
July 20, 2020

A regular meeting of the Village of Liverpool Board of Trustees was held on July 20, 2020 at 7:00 PM at 310 Sycamore Street, Liverpool NY. This meeting was open to the public with all the protocols for social distancing in place.

This meeting, consistent with social distancing, started at 7:00 PM.

Present:	Gary White	Mayor
	Christina Fadden	Deputy Mayor
	Michael LaMontagne	Trustee
	Matthew Devendorf	Trustee
	Jason Recor	Trustee
	John Langey	Attorney
	Mary Ellen Sims	Village Clerk

There was one member of the public present.

Mayor White called the meeting to order and all those present joined in the Pledge of Allegiance.

**Trapper Discussion**

Ben Lees, long time Village resident, asked to speak to the Board regarding trapping in the Village. He stated that he lives on the corner of Alder and Sergeant Lane and the area is over run with ground hogs. He called the Town of Salina and was told they no longer had a trapper. In the past, the Town of Salina would contract with a trapper and offer the services of the trapper, at a reduced rate to the Village homeowner to trap the animal.

Town of Salina put the trapper RFP out to bid; however no one responded to the RFP.

Mr. Lees stated that he had to call a DEC Trapper three times at \$80.00 each time. Other residents in the area have also called the trapper at the same rate. Mr. Lees asked if the Village could help in any way.

Mayor White commented that other residents have called with the same issue. Mayor White stated that perhaps we could send out an RFP for quotes.

Trustee Devendorf stated that he feels that the Village is not in a position to fund these services.

Mayor White asked Trustee Recor to review the Village code in regard to Nuisance Animal Control with Codes Officer Bill Reagan and reach out to the DEC for a list of trappers.

Mayor White stated that the clerk's office will reach out to Ben Lees when we have any additional information.

**Outstanding Issues-**

Mayor White reviewed the outstanding issues and updated the list of issues. Some highlights are stated below:

Johnson Park- Greg Sgromo is getting plans together to go out to bid.

Sewer Lining Grant- Need proof of completion and review by County. Once this is done, can apply for reimbursement of funds totaling \$ 118,000.

Cemetery Restoration Project- project to begin soon. No intention to shut down any streets in that area.

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LED Street light conversion- John Langey stated that he and Mayor had a meeting with NYPA. Still unsure it is in the best interest of the Village to pursue. Trustee LaMontagne will contact Troy and Banks.

Village Mall Apartments- Community Development Main Street Grant- Clerk's office will send design plans to the Village Board members

Trees- Trustee Fadden stated that the intent for the Urban Forestry Management Plan was for a review by the Mayor and input from the Board. The tree committee would like to adopt the Urban Forestry Management Plan at the meeting next month.

**Appoint Election Inspectors September 15, 2020 Election**

Motion was made by Trustee Fadden, seconded by Trustee Recor, to appoint the following election inspectors for the September 15, 2020 Election ( rescheduled from June due to COVID -19)

Alice Rees and Sandy Lovell – Regular Inspectors

Gene Balcum and Mark Kaplan- Voting Machine Specialists

Anthony Pallone- Machine Tech

Motion Passed.

**Approve use of meeting room for Flu Clinic September 9<sup>th</sup>**

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve use of the Meeting room for Flu Clinic on September 9<sup>th</sup>.

Motion Passed.

**Authorize Mayor White to sign Bonadio Engagement Letter for 2019-2020 Audit**

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to authorize Mayor White to sign the Bonadio Engagement Letter for 2019- 2020 Audit.

Roll call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee LaMontagne	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

**Sewer Issue – 608 Vine Street**

Mr. James McLaughlin, 608 Vine Street, wrote a letter to the Village regarding a sewer line repair at this home in April.

The sewer line was plugged and cleaned out in 2016, 2017 and 2019. The next time the sewer line plugged was late afternoon Thursday, April 9, 2020. Mr. McLaughlin called AP Plumbing and they snaked the line and it was operational by 6 pm. AP Plumbing returned the next day to video scan the sewer line. Mr. McLaughlin did call the DPW and the Codes Office but there was no answer. He wrote a letter to DPW Supervisor and Codes Officer and dropped it off at the office on April 13<sup>th</sup>.

AP Plumbing was able to repair the line by inserting a fiberglass patch, so ultimately the sewer line did not have to be dug up. Mr. McLaughlin paid AP Plumbing for the April 9<sup>th</sup> repair - \$408.24, April 10<sup>th</sup> - \$702.00, April 28<sup>th</sup> - \$1,300 and April 30<sup>th</sup>- \$1,300 for a total of \$ 3,710.24.

Mr. McLaughlin is requesting reimbursement for these invoices. He states, in his letter, that the break in the line was close to the road and the Village tree seems to be the reason the line does not function as it should, he is asking the Village Board to consider reimbursing his cost.

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The vast majority of the issue is a Village issue and there will be more root issues down the road.

The Village Board agreed that they should reimburse the work done on April 28 and April 30<sup>th</sup>, due to the fact that notice was given to the Village on April 10<sup>th</sup> for the amount of \$2,600.

Trustee Fadden did state that the tree at 608 Vine Street is causing issues and should have a level 2 assessment.

Motion was made by Trustee LaMontagne, seconded by Trustee Devendorf, to reimburse James McLaughlin \$2,600 for sewer lateral repair work done on Village property.

Roll Call vote:

Trustee Fadden Yes

Trustee LaMontagne Yes

Trustee Devendorf Yes

Trustee Recor Yes

Mayor White Yes

Motion Passed.

**Authorization to purchase new copier**

Clerk Sims stated that the Village Hall is in need of a new copier machine. The current machine is 7 years old and is not operating efficiently.

Clerk Sims stated that the Clerk's office received three (3) quotes for a new copier: Eastern, Usherwood and Ed & Ed Business Technology. The three quotes were reviewed and the recommendation is to purchase the Taskalfa 2553 Ci machine from Ed & Ed. The price is \$3,699.45, maintenance is included, which includes toner, parts, labor, drums and travel. It is one of the most secure copier brands in the industry.

The expenditure is in the current budget.

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to authorize the purchase of the Taskalfa 2553 from Ed & Ed Business Technology for a cost not to exceed \$3,699.45.

Roll Call Vote:

Trustee Fadden Yes

Trustee LaMontagne Yes

Trustee Devendorf Yes

Trustee Recor Yes

Mayor White Yes

Motion Passed.

**Letters from NYS DOT re: Onondaga Lake Parkway Project and Amazon Facility Oswego and Tulip Street Improvements**

The Village received letters, dated June 16, 2020, from the NYS DOT regarding the Onondaga Lake Parkway Safety project and the Amazon Distribution Facility Oswego ST and Tulip Street Improvements.

Mayor White stated that the Village did offer several options to the plans that were presented by the NYS DOT and that there is not much else we can do.

**Authorization to add grass cutting charges to tax bill for 308 Cypress Street and 1010 Oswego Street**

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Motion was made by Trustee Recor, seconded by Trustee LaMontagne, to add grass cutting charges to the tax bills for 308 Cypress Street and 1010 Oswego Street when bills are being prepared next year if the owners of the property have not paid it.  
Motion Passed.

**Authorization to purchase pickup truck**

Tabled to next meeting pending more information on purchase

**Authorization to place 18" x 24" sign in front of Heid's or a Board approved alternate location**

Village received an email from Early Childhood Alliance requesting to place a sign by Heid's Corners. Early Childhood Alliance is in partnership with Onondaga County Public Libraries and are sending supportive messages to parents that they have what it takes to be their child's best teachers. They developed lawn signs with encouraging messages. They would like to put a sign up in a high-traffic area in Liverpool and suggested in front of Heid's.

The Village board discussed this and decided that it was not appropriate in that area, due to the fact that the area in front of Heid's is a NYS owned area.

It was decided that this request would be denied based on Village Code.

**Authorization to purchase Police Vehicle**

Tabled to next meeting pending more information on the purchase.

**DPW STATS**

Trustee LaMontagne presented the following STATS for the DPW Department for the month of June:

Yard Waste is the first and third Monday of each month from April to October

UFPO's- Fifteen have been marked for the month

Sewer Maintenance Calls- Fourteen sewer house calls were handled by the County this month

Sewer Repairs-None

Tree Work-None

Park Requests- none

Sign Request- none

Banner pole request- none

Leaf Pick up- will be picked up with yard waste. Going forward must be put in paper bags, box or can.

**Police – STATS**

Trustee Devendorf gave the following STATS for the Police Department for the month of June:

122	Traffic Stops
103	Tickets issued
01	DWI arrests
04	Accidents Investigated
0	Parking Tickets issued
142	Residential Property checks

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376 Incidents

The Liverpool Police Department arrested a total of 19 individuals this month with 24 charges filed.

**CODES- STATS**

Trustee Recor read the following Codes Stats for the month:

19	New Project application reviews
16	Permits approved or extended
34	Construction inspections
9	Certificates of compliance
17	Complaint inspections
25	Fire Code Inspections
57	Miscellaneous Inspections
1	Rental dwelling inspections
80	Violation inspections/re-inspections
105	Letters/ notices/citations
13	Signs removed from Village Property
81	Miscellaneous Recorded actions

**Financial – Approve Abstracts**

Motion was made by Trustee Fadden, seconded by Trustee Recor, to approve the abstract # 2 General Fund, claim # 30-82 in the amount of \$50,784.72; CM Fund Abstract # 2, claim # 83 in the amount of \$1,092.00 and abstract # 14 claim # 693-699 in the amount of \$22,543.85.

Roll Call Vote:

Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee LaMontagne	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

**Transfers**

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the transfers numbered 1-32. Motion Passed.

**Approve Minutes June 15, 2020**

Motion was made by Trustee Fadden, seconded by Trustee LaMontagne, to approve the minutes of June 15, 2020. Motion Passed.

**Adjournment**

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to adjourn the meeting. Meeting was adjourned at 8:32 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims, Village Clerk

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