

A regular meeting of the Village of Liverpool Board of Trustees was held on May 21, 2018 at 7:00 PM at 310 Sycamore Street, Liverpool NY

Present:	Gary White	Mayor
	Christina Fitch	Deputy Mayor
	Matt Devendorf	Trustee
	Bradley Young	Trustee
	Jason Recor	Trustee
	John Langey	Attorney
	Ric Maar	Engineer
	Mary Ellen Sims	Village Clerk Treasurer

Also present was Russ Tarby, Eagle News and approximately 20 other persons.

Mayor White called the meeting to order at 7:00 PM. All those present stood for the Pledge of Allegiance.

EDR Presentation on Cemetery Restoration Project

Steve Breitzka, Landscape architect with EDR, distributed copies of the proposed restoration for the Liverpool Cemetery. EDR has been working with the Cemetery Committee since October of last year. Staff from EDR walked the site with Mike and Kelly Romano in October 2017. The proposed renovations include new signage, decorative lighting, improved walk path, removal and replacement of certain trees, the addition of benches and adding a ground cover on the sloped areas for little or no maintenance in the future. Meetings are being held every few months to gather ideas from the Committee and EDR.

The next phases of the project is task 3 and task 4. Task 3 is the construction document phase and task 4 is the construction support service. The construction document phase will include the following: title sheet, notes and legend, existing condition plan, demolition plan, site layout plan, grading plan, utility plan, erosion and sediment control plan, planting plan and details. The Village of Liverpool will be responsible for the documentation necessary for obtaining bids from selected contractors. EDR will provide the Village of Liverpool with a set at 50 % completion for review.

Headstones cannot be repaired with grant funds. Options to repair the headstones were discussed with the possibility of repairing a few each year.

Steve Brietzka discussed a list of potential donor funded amenities within the Cemetery, which includes the following: existing trees: ongoing maintenance, new plant materials, benches, lighting, walkway, pavers, signage, grid markers, plant beds and adopt a stone.

Trustee Young asked if the benches would have backs. Benches without backs won't obscure vision and would require less maintenance. However, a bench with backs would provide more support.

Mayor White thanked the Cemetery Committee for all their hard work and dedication to the project.

Review of proposed revisions to the Cemetery Rules and Regulations

Two members of the Cemetery Committee have been working on revising the rules and regulations for the Cemetery. Judy Hebert and Roberta Marks researched other cemetery rules and regulations and have incorporated some of those into our existing rules. The purpose of the revision is to make rules that enforceable.

The Village Board suggested that this be tabled to the next meeting pending review by Board Members.

Approve Task 3 and Task 4 of EDR Agreement

Task 3 and Task 4 of the original contract would need to be approved before any further work can be done on the Cemetery Restoration Project. Task 3 is the Construction Document Phase for a cost of \$ 17,400 and the construction phase services for a cost of \$5,700.

Mayor White stated that it doesn't seem feasible to change vendors for take 3 and task 4. He feels it would be counterproductive.

Attorney Langey had no questions.

Trustee Fitch stated that during the Task 1 and Task 2 approvals, the Village board agreed to reconsider the two other vendors that provided quotes for the Cemetery Restoration work. The two other vendors that were interested are Saratoga Associates and Klepper, Hahn & Hyatt. Trustee Fitch feels that these two vendors should be reconsidered. She stated that she cannot support the approval of task 3 and task 4 tonight and feels that there is no rush.

Trustee Fitch commented that tonight is the first time that the Village Board has seen these plans and feels uncomfortable approving tonight. She stated that the other two vendors came in at a lower price and that the Village Board needs to do their due diligence.

The Village Board discussed the remaining phases of the project and whether to continue with EDR or reach out to the other vendors. The project would probably need to be requoted due to the fact that the other vendors would know what EDR bid for task 3 and task 4.

Mayor White asked for a motion on approving or denying task 3 and task 4 from the EDR contract.

Motion was made by Trustee Recor, seconded by Trustee Devendorf to approve task 3 and task 4 of the EDR contract for a cost of \$17,400 for task 3 and \$ 5,700 for task 4 as proposed.

Roll Call Vote:

Trustee Recor	Yes
Trustee Devendorf	Yes
Trustee Young	Yes
Trustee Fitch	No
Mayor White	Yes

Motion Passed.

Public hearing on MS4 Annual Report

Motion was made by Trustee Devendorf, seconded by Trustee Young, to open the public hearing on MS4 annual report. Motion Passed.

Ric Maar, Dunn & Sgromo Engineer, presented the MS4 annual report for 2017-2018 reporting year. There are six minimum control measures: Public Education and outreach, public involvement, illicit discharge detection and elimination, construction site storm water runoff control and post- construction storm water management and pollution prevention/good housekeeping for municipal operations.

Mr. Maar stated that the Village of Liverpool is in compliance. There were no questions or comments from the public.

Motion was made by Trustee Devendorf, seconded by Trustee Recor, to close the public hearing on the MS4 annual report. Motion Passed.

Mr. Maar stated that there are 8 outfalls in the Village that discharge into Onondaga Lake. He suggested that the outfalls be inspected each year by Dunn & Sgromo. This could be done based on authorization from the Board of Trustees.

Motion was made by Trustee Young, seconded by Trustee Devendorf, to authorize Mayor White to sign the MS4 Annual Report for 2017-2018. Motion Passed.

Public hearing on Local Law A- 2018 “ A local law to amend Chapter 368 of the Code of the Village of Liverpool relating to the regulation of Stop Intersections.

Motion was made by Trustee Devendorf, seconded by Trustee Young to open the public hearing on local law A- 2018 to amend chapter 368 of the Code of the Village of Liverpool relating to the regulation of a stop intersection. Motion Passed.

Mayor White stated that a Village resident, Marcia Hruby, was concerned regarding a lack of traffic control signs at Salina and Pearl Street. Chief Morris conducted a traffic study in that area and recommended placing a stop sign on Salina Street at Pearl Street. This proposed local law proposes a stop sign at the intersection of Salina Street and Pearl Street at the east entrance. The stop sign is needed due to the dangerous intersection.

Hearing no questions or comments, motion was made by Trustee Young, seconded by Trustee Devendorf to close the public hearing. Motion Passed.

Motion was made by Trustee Devendorf, seconded by Trustee Recor to adopt Local Law 1 (A) of 2018 “ “ A local law to amend Chapter 368 of the Code of the Village of Liverpool relating to the regulation of Stop Intersections.”

Roll Call Vote:

Trustee Fitch	Yes
Trustee Devendorf	Yes
Trustee Young	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

Review of Court request for bank reconciliation

Tabled to June Meeting. Mayor White will contact Bonadio Group and will report back to the Board at the June meeting.

Review of Solvay code regarding parking

Tabled to June Meeting

Tax Warrant

Mayor White read the following into the record:

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll hereunto annexed the several sums stated in the last column hereof opposite their respective names, being a total of \$1,749,816.51 for the following purposes”

For the Current Budget	<u>\$1,585,149.61</u>
For Sewer rents and charges	<u>163,491.90</u>
Mowing Charges	<u>1,175.00</u>
Total	\$1,749,816.51
Total without mowing charges	\$1,748,641.51

YOU ARE FURTHER COMMANDED to receive and collect such sums without additional charge between the first day of June and the second day of July 2018, both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof and one per centum for each month or fraction thereof thereafter until paid.

YOU ARE FURTHER COMMANDED to file the tax roll and warrant in your office on or before the first day of November 2018 and to deliver to the Board of Trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel or real property upon which taxes are unpaid, showing the person or persons to whom the parcel is assessed and showing which taxes are unpaid.

Resolution supporting participation CNY Storm Water Coalition Staff Services and Education Compliance Assistance Program

Motion was made by Trustee Devendorf, seconded by Trustee Young, to adopt the Resolution supporting participation CNY Storm Water Coalition Staff Services and Education Compliance Assistance Program and that the Village of Liverpool agrees that it will find its portion of the program cost in the amount of \$3,600 and that those funds will be made available to the Board upon receipt of the invoice.

Roll Call Vote:

Trustee Fitch	Yes
Trustee Devendorf	Yes
Trustee Young	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

Mayor Update

Mayor White reported that he attended a meeting today (May 21) regarding the sales tax agreement and commented that it will most likely be in place by September 2018.

Mayor White reported that in the past, trees along County roads were the responsibility of the Village. That policy may change in the near future.

Mayor White stated that at the last Mayor’s meeting a poll was taken regarding LED Street lighting. It has proven to be very cost effective for those municipalities that have made the change. There is a workshop presented by Troy and Banks on June 19th that Mayor White would like to have someone go to. Clerk Sims will send sign up information to the Board members.

Repairs were made at 1008 Tulip Street and 215 Alder street. The videotape will be sent to the Village.

Mayor White signed the contract documents for the Hickory and Sixth Street Project.

Mayor White signed the closing documents on the sale of the easement on Lake Drive/South Willow to John Gormel.

Memorial Day Parade

The request from American Legion Post # 188 for the use of Johnson Park, parade route and Cemetery for the Memorial Day Celebration was approved.

Authorization for Codes Department – Bill Reagan and David Weber to attend NYSAFC Codes Training at the Turning Stone Resort June 13 for a cost not to exceed \$250.00.

Motion was made by Trustee Young, seconded by Trustee Recor, to authorize Bill Reagan and David Weber to attend the NYSAFC Codes Training on June 13 for a cost not to exceed \$250.00

Roll Call Vote

Trustee Fitch	Yes
Trustee Devendorf	Yes
Trustee Young	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

DPW – STATS--- no STATS this month

Police – STATS

Trustee Devendorf presented the Liverpool Police STATS for the month of April:

- 374 Traffic Stops
- 312 Traffic Tickets issued
- 03 DWI arrests
- 08 Accidents Investigated
- 0 Parking Tickets issued
- 159 Residential Property Checks
- 615 Incidents

The Liverpool Police Department arrested a total of 56 individuals this month with 69 charges filed.

A continuing reminder that the LPD recommends locking your vehicles when unattended and never leave valuables in plain sight inside a vehicle.

On May 16, 2108 Officer Pierce and Officer Sturtz provided the first of two Civilian Response to Active Shooter Events training to the Liverpool Library staff. I anticipate having presentations available to the residents in the near future.

Codes STATS

Trustee Young presented the Codes STATS for the month of April

Financial – Abstracts

Motion was made by Trustee Fitch, seconded by Trustee Recor, to approve the following abstracts: General Fund Abstract # 012 vouchers # 669-727 in the amount of \$88,142.11 and CM Fund Voucher 728 in the amount of \$619.58.

Roll call vote:

- | | |
|-------------------|-----|
| Trustee Fitch | Yes |
| Trustee Devendorf | Yes |
| Trustee Young | Yes |
| Trustee Recor | Yes |
| Mayor White | Yes |

Motion Passed.

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Minutes

Motion was made by Trustee Devendorf, seconded by Trustee Recor, to approve the minutes of April 10, April 16 and May 11th, 2018 as presented. Motion Passed.

Outstanding issues/ Grant updates

Trustee Fitch stated that she contacted two lighting vendors for lighting for the Johnson Park Stage. She does not have the pricing yet. A special meeting may beheld when the Village receives pricing for the lighting. The sound system in Johnson Park has been repaired.

Trustee Fitch received a proposal for tree inventory from Fred Cowett. This proposal needs to be reviewed.

Trustee Young stated that the Barber Shop, located at 329 First Street, has a problem with their patrons being able to park. Studio B patrons have been tying up every parking space in that location. Mayor White suggested that Trustee Young follow up this issue with Bill Reagan and Joe Ostuni, Chairman of the Planning Board.

Outstanding issues were reviewed and updated.

Public Comment Period/correspondence- none

Executive Session

Motion was made by Trustee Recor, seconded by Trustee Fitch, to move into executive session for a personnel matter. Motion Passed.

Motion was made by Trustee Devendorf, seconded by Trustee Young to move out of executive session and return to regular session. Motion Passed.

Motion was made by Trustee Devendorf, seconded by Trustee Recor, to authorize Chief Morris to carry up to 9 vacations days into 2018-2019 and to authorize Mike Neverette to carry up to 15 vacation days into 2018-2019. Motion Passed

Adjournment

Motion was made by Trustee Young, seconded by Trustee Fitch, to adjourn the meeting. Meeting was adjourned at 9:42 PM Motion Passed.

Respectfully submitted,

Mary Ellen Sims
Village Clerk