

A special meeting of the Village of Liverpool Board of Trustees was held on April 29, 2019 at 6:00 PM at 310 Sycamore Street, Liverpool NY.

Present:	Gary White	Mayor
	Christina Fitch	Deputy Mayor
	Matt Devendorf	Trustee
	Jason Recor	Trustee
	Michael LaMontagne	Trustee
	Mary Ellen Sims	Village Clerk

Absent:	John Langey	Attorney
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Also present was Russ Tarby, Eagle News and 2 other persons.

**Public comment period**

Kelly Tompkins, 600 Second Street, asked to speak to the board regarding the tree that was removed in the front of her home by NYS DOT. She asked why the public was not notified about the trees being cut down. The first notice that she received was the day after the tree came down. She asked when and how the public was notified. She stated that Second Street was partially blocked and felt that this could have been a safety issue.

Mayor White stated that the State owned the trees, as they are in their right of way. The Village notified the public via its website and Facebook. State DOT asked that the Village put out a general notification to residents. This general notice is due to the fact that until NYS DOT arrive on site, they are not sure which trees exactly are coming down. The trees need to be examined by a certified arborist. NYS DOT has a large crew onsite to ensure the safety of the residents and motorists. NYS DOT will come back to grind the stumps and restore the property.

Kelly Tompkins stated that all three trees on her property need to come down and that she would be willing to split the cost of the other two. One tree is a Village owned tree and she believes that it is dead. Kelly asked that she be notified by the Village, if the tree on Bass Street will be removed.

**Adoption of 2019-2020 Village General Fund Budget and Sewer Fund Budget**

Clerk Sims recapped the changes that were made from the presentation of the Village Tentative Budget. The tax rate for 2019- 2020 will remain the same at \$12.45 per thousand and sewer rents will remain at \$130.00 per unit. Clerk Sims stated that capital projects and capital purchases will be funded through unexpended fund balance. Hearing no more questions the following resolution was moved by Trustee Fitch, seconded by Trustee Devendorf:

WHEREAS, the Board of Trustees did receive on March 18, 2019 a tentative General Fund Budget and Sewer Fund Budget for the 2019-2020 Village fiscal year and

WHEREAS, a public hearing on such budget was held on April 11, 2019 now, thereby, be it

RESOLVED, that the General Fund Budget in the amount of \$2,739,620 and Sewer Fund Budget in the amount of \$ 169,947.00 for a total budget of \$2,909,567 utilizing in General fund \$ 268,645 from unexpended fund balance to be used for capital purchases of a police vehicle for \$ \$35,000, capital repairs to Village Hall and DPW buildings, lease of a recycle truck \$ 25,000, Community Development projects in the amount of \$27,000 and Tree Capital project in the amount of \$20,000 and hereby is adopted setting a tax rate of \$12.45 per thousand of assessed valuation and setting sewer rates at \$130.00 per unit.

Roll Call Vote:

Trustee LaMontagne	Yes
Trustee Fitch	Yes
Trustee Devendorf	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

### **Discussion on Historian and Museum**

Mayor White stated that the Historian will be on a short leave of absence due to medical issues. She has submitted a schedule of times and dates as to when the museum will be open and who will be covering those days.

### **Accept Retirement Letter for William Asmus**

Mayor White read the letter from William Asmus stating his retirement date will be June 7, 2019. Mayor White asked the Board to accept this letter.

Motion was made by Trustee LaMontagne, seconded by Trustee Devendorf, to acknowledge and accept the letter from William Asmus stating his retirement date to be June7, 2019. Motion Passed. (Trustee Fitch abstained)

### **Request from Chief Morris to carry over vacation to 2019-2020**

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to authorize Chief Morris to carry over 48 hours of vacation time into the 2019—2020 fiscal year. Motion Passed.

### **Request from Chief Morris to authorize Officer Greenwood to carry over vacation to 2019-2020**

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to authorize Officer Greenwood to carry over 4 vacation days into the 2019-2020 fiscal year. Motion Passed.

### **Quotes for DPW Roof**

Mayor White stated that last year the Village put the roof repair for the DPW building out to bid. The bid came in around \$60,000. The Village Engineer reached out to two other companies this year for the repair. Josall Syracuse Inc. bid three different sections of the roof. The main section quote is \$42,621.00. J & B Installations quote was for \$32,619.00. Mayor White stated that the Village has done its due diligence in securing three quotes for this project. Mayor White stated that the Village Board should authorize the work to be done.

Motion was made by Trustee LaMontagne, seconded by Trustee Fitch, to accept the quote by J & B Installations in the amount of \$32,619, for roof repair on the DPW Garage Building. Village Engineer Greg Sgromo will contact J & B Installations for a contract and start date.

**Roll Call Vote:**

Trustee LaMontagne	Yes
Trustee Fitch	Yes
Trustee Devendorf	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

**Call Public hearing for May20th for revocable license agreement for 306 Fourth Street**

Motion was made by Trustee Recor, seconded by Trustee Fitch, to call a public hearing for May 20<sup>th</sup> , 2019 for a revocable license agreement for 306 Fourth Street. The home is for sale and the stairs and part of the porch are on the Village Right-of-Way. Motion Passed.

**Approve request from American Legion for Memorial Day Activities**

The American Legion will be organizing the Memorial Day Activities. The opening remarks will be made by Deputy Mayor Chris Fitch. The opening ceremony starts at 9:00 AM and is held in Johnson Park. The parade will start around 10:00 AM and will convene in the Johnson Park area and proceed to the Cemetery.

Motion was made by Trustee Fitch, seconded by Trustee Devendorf, to approve the request for the Memorial Day Festivities on May 27<sup>th</sup>. Motion Passed.

**Executive Session**

Motion was made by Trustee Fitch, seconded by Trustee Recor, to move into executive session for personnel matters. Motion Passed.

Motion was made by Trustee Fitch, seconded by Trustee Devendorf to move out of executive session and move back into regular session.

**Adjournment**

Motion was made by Trustee LaMontagne ,seconded by Trustee Devendorf, to adjourn the meeting. Meeting was adjourned at 7:36 PM Motion Passed.

Respectfully submitted,

Mary Ellen Sims  
Village Clerk Treasurer