

Village of Liverpool
Board of Trustees Meeting
April 14, 2020

A regular meeting of the Village of Liverpool Board of Trustees was held on April 14, 2020 at 7:00 PM at 310 Sycamore Street, Liverpool NY and via Village of Liverpool Facebook Page.

The Village of Liverpool, in response to the COVID-19 Pandemic and consistent with the NYS Governor's executive orders, including but not limited to executive order 202.1, shall conduct a village board meeting on this date. The public will not be allowed to attend the meeting. Members of the public shall be allowed to listen to the meeting by participation on the Village of Liverpool Facebook page. The public is encouraged to offer comments in writing to the Village Clerk's office.

No comments were received from the public.

This meeting, consistent with social distancing, started at 7:00 PM.

Present:	Gary White	Mayor
	Michael LaMontagne	Trustee
	Matthew Devendorf	Trustee
	Jason Recor	Trustee
	John Langey	Attorney
	Mary Ellen Sims	Village Clerk

There were no members of the public present.

Mayor White asked those present to join in the Pledge of Allegiance.

Outstanding issues/ grant updates

Mayor White updated the outstanding issues.

Onondaga Lake Parkway

Mayor White stated that he talked with Engineer Sgromo regarding a potential option for the proposed parkway project. There is a potential option of three lanes in some areas, instead of two lanes in those same areas.

All Board members agreed that Engineer Sgromo should compose a letter with the potential option of three lanes and submit it to NYS DOT.

Correspondence- none

Public hearing on the 2020-2021 Tentative General Fund and Sewer Fund Budgets

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to open the public hearing on the 2020-2021 Tentative General Fund and Sewer Fund Budgets. Motion Passed.

Mayor White stated that the proposed 2020-2021 General Fund Budget in the amount of \$2,697,605 proposes NO INCREASE in the rate per thousand of \$12.45. Taxes will be collected in the amount \$1,636,325, with other revenues to be collected in the amount of \$956,234. Capital purchases will be paid for from unexpended fund balance. Mayor White stated that during this uncertain time, due to COVID-19, he would like to keep the budget on an even keel.

There are no raises reflected in this budget.

Sewer Fund Budget, in the amount of \$164,302, remains flat. Sewer Unit charges remain at \$130.00 per unit.

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Mayor White asked if there were any comments from the Village board. There were none.
Mayor White asked Clerk Sims if there were any comments received from the public, There were none.

Motion was made by Trustee Devendorf, seconded by Trustee Recor, to close the public hearing.

Mayor White stated that he would like a motion to adopt the 2020-2021 Village Budget.

Motion was made by Trustee Fadden, seconded by Trustee Recor to pass the following resolution to adopt the 2020-2021 Budget:

Resolution to Adopt 2020-2021 Village General Fund and Sewer Fund Budgets

WHEREAS, The Board of Trustees did receive n March 16, 2020 a tentative General Fund Budget and Sewer Fund Budget for the 2020-2021 Village Fiscal year and

WHEREAS, a public hearing was held on such Budgets on April 14, 2020 now; thereby be it

RESOLVED that the General Fund Budget in the amount of \$2,697,605 and Sewer fund Budget in the amount of \$164,302 for a total budget of \$2,861, 907, utilizing \$105,046 from unexpended fund balance be used for capital purchases of a police vehicle, DPW Vehicle, upgrade to phone system, scanning software and purchasing of a copier is hereby adopted setting a tax rate of \$12.45 per thousand of assessed valuation and setting a sewer unit charge of \$130.00 per unit. There is no increase in the tax rate from previous years.

Roll Call Vote:

Trustee LaMontagne	Yes
Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

Authorization for Mayor to sign the Intermunicipal Agreement with Onondaga County to provide maintenance services of public sanitary sewers, pump stations and treatment facilities on behalf of the Village of Liverpool.

Mayor White stated that the agreement is the same as in the past, with no changes.
Attorney Langey also reviewed the Agreement.

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to authorize Mayor White to sign the Intermunicipal Agreement, contingent upon engineering review, legal review and the fee schedule being received.

Roll Call Vote:

Trustee LaMontagne	Yes
Trustee Fadden	Yes
Trustee Devendorf	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

Resolution to adopt a resolution identifying the polling place for Village of Liverpool June16th Election and the hours the polls will be open.

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The following resolution was made by Trustee Fadden, seconded by Trustee Recor:
WHEREAS, the Village of Liverpool hereby passes the following resolution:

The polling place for the General Village Election to be held on Tuesday June 16th, 2020 shall be located at the Village Hall, 310 Sycamore Street, Liverpool, NY:

That the hours for voting on the date of the General Village Election held on June 16, 2020 shall commence at the hour of 12:00 noon on said day and continue until the hour of 9:00 PM local time on said day.

Motion Passed.

NOTE: Due to COVID- 19, it is unknown, at this time, if the Election on June 16th, 2020 will be rescheduled.

Accept resignation of Michael Bufano as part time officer effective April 16th, 2020

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to accept the resignation of Michael Bufano effective April 16th, 2020. Motion Passed.

Request to approve hiring Nicholas DiBrango as part time officer

Chief Morris is requesting permission to hire Nicholas DiBrango as a part time officer effective immediately. Nicholas graduated from the police academy on January 7th, 2017 and is certified in Radar and Taser.

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to authorize the hiring of part time officer Nicholas DiBrango. Motion Passed.

Cancel Garage Sale Weekend May 8, 9 and 10th due to COVID – 19.

Republican Caucus request to move to a new date of April 28, 2020.

Due to recent changes NYS ordered to continue the COVID-19 disaster related temporary suspensions state wide until April 30, 2020.

Chairman Joseph Ostuni, Republican Committee, has requested the Republican Caucus date be changed from April 23, 2020 to April 28th, 2020.

Motion was made by Trustee LaMontagne, seconded by Trustee Fadden to grant this change I date for the Republican Caucus to be held at Village Hall. Motion Passed.

DPW STATS

Trustee LaMontagne presented the following STATS for the DPW Department for the month of March

Yard Waste is the first and third Monday of each month from April to October

UPO's- Eighteen have been marked for the month

Sewer Maintenance Calls- Nine sewer house calls were handled by the County this month

Sewer Repair – 414 Third Street

Tree Work- Tree removal 510 Balsam Street, 105,107,313 Third Street and 1102 Tulip Street.

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No banner pole, sign requests or park requests at this time.

Leaf pickup will be picked up with Yard Waste and must be in paper bags, boxes or cans.

During the COVID- 19 pandemic, trash will be picked up with or without stickers.

Request to move Liverpool Craft Extravaganza to the weekend of September 12 and 13 is approved.

Police – STATS

Trustee LaMontagne gave the following STATS for the Police Department for the month of March:

152	Traffic Stops
143	Tickets issued
02	DWI arrests
05	Accidents Investigated
01	Parking Tickets issued
200	Residential Property checks
581	Incidents

The Liverpool Police Department arrested a total of 23 individuals this month with 30 charges filed.

Chief of Police Employment Agreement Extension

Chief Morris's current employment agreement with the Village of Liverpool will expire on May 31, 2020. Chief Morris is requesting that the term of the agreement be extended from June 1, 2020 through May 31, 2021.

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to approve the extension of the current employment agreement between the Village of Liverpool and Chief Morris for the term of June 1, 2020 through May 31, 2021. Motion Approved.

Chief of Police request to carry over vacation

Chief Morris is requesting to carry over up to 112 hours of vacation time into 2020-2021, due to family celebrations that have been delayed due to COVID- 19.

Motion was made by Trustee Devendorf, seconded by Trustee Recor, to grant permission to Chief Morris to carry over 112 hours of vacation time into 2020-2021. Motion Passed.

Sergeant Unger's extension of light duty/ transitional duty

Motion was made by Trustee Devendorf, seconded by Trustee LaMontagne, to extend Sergeant Unger's light duty/ transitional duty. Motion Passed.

Codes STATS

Trustee Recor read the activity report for the Codes department for March 2020.

Financial – Approve Abstracts

Motion was made by Trustee Fadden, seconded by Trustee LaMontagne, to approve Abstract # 11 claim # 565-599 and # 602-604 in the amount of \$48,193.54 and Sewer Fund, Abstract # 11 claim #600 and 601 in the amount of \$1,588.01.

Roll Call Vote:

Trustee Fadden Yes

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Trustee Devendorf	Yes
Trustee LaMontagne	Yes
Trustee Recor	Yes
Mayor White	Yes

Motion Passed.

Transfers

Motion was made by Trustee Fadden, seconded by Trustee Devendorf, to approve the transfers numbered 1-17. Motion Passed.

Approve Minutes March 16, 2020

Motion was made by Trustee Recor, seconded by Trustee Fadden, to approve the minutes of March 16, 2020 as presented. Motion Passed.

Approve Minutes April 1, 2020

Motion was made by Trustee Devendorf, seconded by Trustee Fadden, to approve the minutes of April 1, 2020 as presented. Motion Passed.

Adjournment

Motion was made by Trustee Devendorf, seconded by Trustee Recor, to adjourn the meeting. Meeting was adjourned at 8:01 PM. Motion Passed.

Respectfully submitted,

Mary Ellen Sims, Village Clerk