

Village of Liverpool Planning Board
Monday February 24, 2020
7:00 PM

Present: Joseph Ostuni, Chairman
John Eallonardo
Peter Osborne
John Langey – Attorney
Greg Sgromo - Engineer

Jim Rosier
Jim Taft
Bill Reagan, Codes Officer
Sandra Callahan - Planning Board Secretary

Call to Order

Chairman Ostuni called the meeting to order at 7:00 PM and led those present in the Pledge of Allegiance.

Minutes

Chairman Ostuni had some comments to be added to the minutes. Motion was made by John Eallonardo and seconded by Jim Rosier to approve the minutes from January 27, 2020 with these changes. Motion Passed.

Old Business

Syracuse Studios – site plan review

Paul Stacey, Sam Avery and Molle DeBartolo from Syracuse Studios were present along with their landscape architect, Scott Freeman. They presented a site plan with 11 items that will be addressed over a period of 1-2 years.

#1 – Truck parking area that will be used for loading and unloading of trucks during filming production. Noted on the plan as service area and event parking, it will get additional paving and have an evergreen hedgerow. These will be service vehicles for use during production and would stay on site during the filming. In compliance with NYS law, they will adhere to noise, idling, etc. These would be cube trucks 15-20 ft. long, no tractor trailers would be parked behind the hedge.

#2 – Tennis Court – Fencing will be removed on the east lot with proposed parking 10-15 feet beyond the court. They will keep one basketball court for community use.

#4 – Athletic Fields – Will keep mowed and do landscape improvements for public use.

#5 - Service Drive – Will be repaved, used for unloading trucks. They will put lighting in the recessed areas and will provide the photometrics for this.

#6 – BOCES drop off area – They will put a no left turn sign up to prevent buses from driving on the neighbor's lawn. BOCES should send a letter to the various bus companies to advise of this.

#7 – Playground equipment will be removed and replaced with picnic tables and mulch as well as landscaping. If any trees have to be cut down, they will be replaced.

#8 & #9 – American High signs – There will be 2 non-digital signs and will follow the guidelines established for churches located within residential neighborhoods. They will not be uplit and will have

landscaping around them. Syracuse Studios said the signs could also be used to advertise community events when not in use by the film school.

#10 – Possibly put in a neighborhood garden. It would be fenced and a water source would be provided.

Molle said the need to create an area to hide their stuff. A chain fence with privacy slats and landscaping along with 6-8' arborvitae are being considered.

Scott Freeman said currently there are 114 parking spaces available and 66 will be added with the additional paving. They need 8 ADA parking spots.

Molle said they held a neighborhood meeting to get feedback and see what improvements the neighbors would like to see. They currently, and will continue to, make the building available for community events.

This year the security lights, paving and landscaping in the playground area are the priorities.

Scott Freeman will provide a site plan and narrative with the 10 points described and a time frame for completion to be submitted for the March meeting.

Attorney Langey asked if any other agencies need to be involved. Bill Reagan said just County Planning.

Greg Sgromo said he is concerned about drainage and we will need to find out if anything needs to be diverted. They should show the catch basins on site plan.

Chairman Ostuni asked for questions or comments from the Board.

Jim Taft asked about general maintenance and the boarded up windows. Paul said they are getting quotes now to replace the windows. There will no longer be any generators outside. Bill Reagan said the removal of the generators and the screening from Birch St. should be priorities.

Jim Rosier said a time frame for each project is needed.

John Eallonardo asked about the proposed dorms. They are not part of this project. He asked if there was any area designated as overnight parking. Molle said the only vehicles that would be parked overnight are the 2 minivans, an SUV and 2 cars that are company owned.

Mr. Eallonardo mentioned the back of the building and the boarded up windows. Paul said the boards were put up last year and painted. They need to keep the blinds closed to hide the props. The baseball backstop needs to be addressed, it is overgrown with weeds.

Mr. Eallonardo asked about using the facilities for community events and how that would be coordinated. Molle said people can call or email to ask permission to use the building, auditorium or ball fields. Village residents would get priority over non-village residents if two requests are received for the same day.

The site plan will have to go to County Planning for referral. A public hearing will be held at the March meeting.

IMS – 245 Commerce Blvd. – Mark Dyer and Adam Helas were present.

All plans were approved by the Town of Salina and they have a building permit issued by the Town. They provided a site plan showing parking and drainage.

Greg Sgromo asked if there were roof drains and grading, yes. He would like the new plan to show the new striping and re-labeled. A particular area is showing one way traffic and it appears to be wide enough for 2 way traffic. Mark Dyer said the area in question is a fire lane and has been approved by the Town of Salina. Greg will send his comments to Mark for the changes he would like shown on the site plan.

Motion was made by Jim Taft and seconded by Peter Osborne to submit this to County Planning for referral. Motion carried.

This will be on the agenda for the March meeting.

326 First Street – AJP Associates – Terry Horst, landscape architect was present for the applicants. This is a commercial property on the first floor and they are putting in a two bedroom apartment on the 2nd floor.

Parking is required in the back of the building. There is an easement in place for the shared right-of-way. There is a tree in the back alley in the ROW that would be removed. The current code requires 3 parking spaces and they would be looking for a waiver of one space. They would put up a guard rail in the back of the lot.

The owner has an informal agreement with the owner of Sheer Mystique for parking in her lot. If the waiver of one space is granted, this agreement wouldn't be necessary.

Greg Sgromo has no issues at this time with the site plan.

The SEQR will be completed at the March meeting. A motion was made by Jim Rosier, seconded by Peter Osborne to send this to County Planning for referral. Motion carried.

This will be on the agenda for the March meeting.

Traffic and County Settlement Plan

There was discussion on traffic calming in the Village due to the proposed changes to Onondaga Lake Parkway and the distribution warehouse.

Greg Sgromo sent the Mayor a Complete Streets document showing different layouts and traffic patterns and asked it be forwarded to the Planning Board.

There being no further business, Jim Rosier moved and Peter Osborne seconded the motion to adjourn. Motion carried, meeting adjourned at 9:05 p.m.

Respectfully submitted,

Sandra J. Callahan
Deputy Clerk