

BOROUGH OF WEST VIEW  
REGULAR MEETING – April 9, 2020

Minutes of the Regular Meeting of Town Council of the Borough of West View, held Thursday, April 9, 2020 via tele-conferencing at 441 Perry Highway, Pittsburgh, PA 15229. The Meeting was called to order at 7:00 p.m. by President M. Kimberly Steele.

Ms. Steele stated that during the challenges we are going thru, the Governor's Disaster Declaration gives the Borough the authority to conduct business in a reasonable manner with a commonsense approach that applies to the law. The minutes of this meeting will be posted on the Borough's website within 48 hours of the meeting for public comment. This also complies with the advice from the Borough Solicitor Mr. Witherel. Therefore, this meeting is being held via tele-conferencing where each member of Council is present via the phone.

President Steele asked for a moment of silent prayer and the pledge of allegiance to the Flag. Chief Fromlak conducted roll call. Members of Council present were: President M. Kimberly Steele, Vice President Bryan S. Kircher, Members William F. Aguglia, Robert D. Schellhaas, Donald E. Mikec, Eugene Borio and Scott Miller. Also attending were: Mayor J.R. Henry, Chief of Police/Secretary/Manager Bruce A. Fromlak, Assistant Secretary/Treasurer Cathy A. Mann, Solicitor Michael Witherel, Engineer John Balewski and Public Works Interim Coordinator Richard T. Rapp.

An Executive Session was held from 6:30 pm – 7:00 pm regarding a personnel matter. President Steele did not attend the Executive Session.

*Motion to approve tonight's amended agenda was made by Mr. Miller and seconded by Mr. Aguglia. Motion approved and ordered.*

REPORTS FROM THE OFFICERS

Mayor's Report – J.R. Henry, Mayor – Mayor Henry reported that the total motor vehicle code violation receipts for the month of March totaled \$3,943.50.

Chief of Police/Manager's report – Bruce A. Fromlak – Chief Fromlak reported that he was in contact with the Keystone Collections for EIT and NHSD For the Business taxes and they are following the state and federal guidelines regarding the filing deadlines for taxes which is extended to July 15<sup>th</sup>. Regarding the real estate taxes collected in 2019, 43% were collected through escrow accounts and the remaining 57% were not but the tax collector stated that they are paid in a timely manner. Chief Fromlak has negotiated with The West View HUB to decrease their rent to \$1000 during the pandemic as they are helping the residents of West View through their food pantry. The Road Improvement bids are as follows, Independent Enterprises = \$214,778.50, El Grande = \$244,643.81, Folino = \$258,829.52 and Young Blood = \$264,347. Chief Fromlak has been meeting weekly via tele-conferencing with the NH COG Chief's to include the Ross Township Emergency Management meeting regarding the pandemic. The Police department is healthy and taking precautionary measures. Next week the public works department will

begin 2 shifts, 6am – 12 pm and 12 pm – 6 pm so that the Borough services are covered throughout the pandemic.

Solicitor's report – Michael Witherel – Mr. Witherel had no report. He did ask regarding Mr. Versace and Mr. Barr who attend regularly and was told that Chief Fromlak did contact them with the information regarding the meeting.

Engineer's report – John Balewski – Mr. Balewski reported that the bids were good. He knows of Independent Enterprises as a company but not as a paving company, he stated they are new to paving and are PENNDOT qualified but will check their references. He will be submitting the grant application for the next phase of the Streetscape project next week.

#### REPORTS FROM COMMITTEES

Finance Report – Bryan S. Kircher – Mr. Kircher reported that Wage tax deposits totaled \$115,731.61 in March and were deposited into the Borough's General Fund checking account by Keystone Collections. The Liquid Fuel checking account had a balance of \$247,603.96 as of March 31st and earned \$246.62 in interest. The Building Fund money market account had a balance of \$19,407.89 as of March 31st and earned \$25.49 in interest. Our General Fund money market account had a balance of \$8,316.66 as of March 31st and earned \$10.92 in interest. Real Estate collections for March were \$0.00. Local Service tax collections for March totaled \$7,253.61 and Business/Mercantile for January/February totaled \$17,495.56.

Property & Purchasing – Eugene Borio – Mr. Borio had no report.

Public Works – Robert D. Schellhaas – Mr. Schellhaas had no report.

Police & Public Safety – William F. Aguglia – Mr. Aguglia had no report.

Budget/Administration – Bryan S. Kircher – Mr. Kircher reported that President Steele, Chief Fromlak and himself have been monitoring the finances and feel that at this time the cash flow is stable at this time. Chief Fromlak thanked Ms. Mann for her help in compiling the information.

Fire & Water – Donald E. Mikec – Mr. Mikec had no report.

Public Relations & Recreation – Donald E. Mikec – Mr. Mikec had no report.

Military and Veterans Affairs – Scott Miller - Mr. Miller had no report.

*Motion to approve the Minutes of the regular meeting of Town Council on March 12, 2020 was made by Mr. Miller and seconded by Mr. Kircher. Motion approved and ordered. Motion to approve payments for net pay and payroll withholding in the amount of \$160,173.25 was made by Mr. Mikec and seconded by*

*Mr. Aguglia. Motion was approved and ordered. Motion to approve payments to vendors for \$183,340.75 was made by Mr. Borio and seconded by Mr. Kircher. Motion was approved and ordered. Motion to approve payment for liquid fuel expenditures for \$22,081.61 was made by Mr. Miller and seconded by Mr. Mikec. Motion was approved and ordered. Motion to approve payments for building fund expenditures for \$6,584.11 was made by Mr. Kircher and seconded by Mr. Mikec. Motion was approved and ordered.*

Unfinished Business – There was no unfinished Business.

New Business – There was no new Business.

### Agenda

1. Council to consider Resolution #1491. (A Resolution approving the acquisition and subsequent disposition of numerous parcels of vacant property known as block and lot numbers 279-B-00095 would be in accord with the comprehensive plan of the Municipality, abutting 22 Amherst Avenue). *Motion to read Resolution #1491 was made by Mr. Kircher and seconded by Mr. Miller. Motion approved and ordered. Motion to approve Resolution #1491 was made by Mr. Aguglia and seconded by Mr. Borio. Motion approved and ordered.*
2. Council to consider Resolution #1492. (A Resolution authorizing the grant contract of the of the application for funds with the Pennsylvania ARLE (Automated Red-Light Enforcement) funding program for the overhead Crosswalk Signs in the 400 block of Route 19). *Motion to read Resolution #1492 was made by Mr. Mikec and seconded by Mr. Kircher. Motion approved and ordered. Motion to approve Resolution #1492 was made by Mr. Aguglia and seconded by Mikec. Motion approved and ordered.*
3. Council to consider Resolution #1493. (A Resolution authorizing President of Council and Borough Secretary to sign the agreement between the State and the Borough of West View for the Paving of Perry Highway starting at 403 Perry Highway and continuing into the city). *Motion to read Resolution #1493 was made by Mr. Miller and seconded by Mr. Schellhaas. Motion approved and ordered. Motion to approve Resolution #1493 was made by Mr. Kircher and seconded by Mr. Aguglia. Motion approved and ordered.* The Borough will supply 4 manhole covers for this project. PENNDOT will resurface Perry Highway from 403 Perry Highway into the City of Pittsburgh.
4. Council to consider Resolution #1494. (A Resolution authorizing the filing of an application for funds with the Redevelopment Authority of Allegheny County (RAAC) in the amount of \$500,000) for phase III of the business revitalization project. *Motion to read Resolution #1494 was made by Mr. Aguglia and seconded by Mr. Miller. Motion approved and ordered. Motion to approve Resolution #1494 was made by Mr. Mikec and seconded by Mr. Borio. Motion approved and ordered.*
5. Council to consider the 2020 Public Improvements/Road Paving Bids. Council tabled this until May.
6. Council to authorize the Borough Manager to conduct Borough Business in an expedient manner during the COVID-19 pandemic. *Motion to authorize the Borough Manager to conduct Borough*

*Business in an expedient manner during the COVID-19 pandemic was made by Mr. Miller and seconded by Mr. Mikec. Motion approved and ordered.*

7. Council to consider a personnel matter. President Steele recused herself and turned the meeting over to Vice-President Kircher. Vice-President Kircher turned this matter over to Mayor Henry. Mayor Henry stated that there was an Executive Session prior to the Regular meeting in which a personnel matter was discussed. He is recommending that Council approves the charges discussed in Executive Session along with the termination of the employee mentioned. *Motion to approve the charges discussed and terminate the employee mentioned in Executive Session based on the Mayor's recommendation was made by Mr. Miller and seconded by Mr. Mikec. Motion approved and ordered.* The solicitor will forward the documentation to the employee's attorney and the Civil Service Commission.

The meeting was turned back over to President Steele.

#### ANNOUNCEMENTS

President Steele contacted the VFW regarding the Memorial Day parade and they will decide in early May. Also, the Annual Easter Egg Hunt that the Ridgewood Church will be Saturday, April 11<sup>th</sup> from 11 am – 1 pm. Due to the pandemic, participants are to drive by the church on Center Avenue and a volunteer will place the treats in the trunk of the car. Mayor Henry and President Steele thanked Chief Fromlak, the administrative staff, the police department and the public works department for their service through the pandemic and keeping the Borough running. President Steele thanked Mayor Henry, Mr. Kircher and Mr. Miller for being on the front line of the pandemic with their work with EMS.

#### ADJOURNMENT

President Steele thanked everyone for attending tonight's meeting.

With no further business to come before Council, *Motion to adjourn was made by and seconded by Mr. Mikec and seconded by Mr. Kircher. Motion approved and ordered.* The meeting adjourned at 7:41 pm.

Approved: May 14, 2020

BOROUGH OF WEST VIEW

BY: \_\_\_\_\_

Cathy A. Mann

Assistant Secretary/Treasurer